

MINUTES

JOINT COMMITTEE ON INFORMATION TECHNOLOGY

June 16-17, 2005
Room 526-S—Statehouse

Members Present

Representative John Faber, Chairperson
Senator Tim Huelskamp, Vice-Chairperson
Senator Janis Lee
Senator Mike Petersen
Senator Vicki Schmidt
Representative Nile Dillmore
Representative Harold Lane
Representative Jim Morrison

Staff Present

Don Heiman, Legislative Chief Information Technology Officer
Julian Efird, Legislative Research Department
Matt Spurgin, Legislative Research Department
Mary Torrence, Revisor of Statutes Office
Diana Lee, Revisor of Statutes Office
Carol Doel, Committee Secretary

Conferees

Janet Jones, Chief Clerk of the House of Representatives
Pat Saville, Secretary of the Senate
Dave Larson, Director, Legislative Computer Services
Kelly O'Brien, Judicial Chief Information Technology Officer
Denise Moore, Executive Chief Information Technology Officer
Larry Kettlewell, Chief Information Security Officer, Executive Branch
Jim Garner, Secretary of Labor
Jeff Lewis, Chief Information Officer, Department of Labor

**Thursday, June 16
Morning Session**

Chairperson Faber called the meeting to order and asked for a motion to approve the minutes of the previous meeting on May 20, 2005. *Senator Huelskamp made a motion to adopt the minutes of May 20, 2005. Senator Lee seconded the motion. Vote was taken and the minutes were adopted.*

Legislative Research staff informed the Committee that the Legislative Coordinating Council (LCC) had not approved any interim committee meetings or dates since the LCC has not met. A handout was distributed giving the history regarding information technology dating from 1992. Also included in the handout were copies of the statutes relating to the Joint Committee on Information Technology, a list of proposed projects and active information technology projects, and a memo from the Revisors Office staff on the duties of the Committee (Attachment 1).

Staff from the Revisor of Statutes Office explained the background and general responsibilities of the Committee. In 1998, the Legislature enacted SB 5 which prescribed certain procedures for proposing and implementing any state information technology project having an estimated cumulative cost of \$250,000 or more. SB 5 established the Information Technology Executive Council (ITEC) which is a 17-member body that adopts, for all state agencies, the information technology policies and procedures, project management methodologies, architecture, data management, and management plan. SB 5 also established a Chief Information Technology Officer (CITO) within each branch of the government. A CITO oversees the implementation of state information technology policies and procedures within the respective branch of government (see Attachment 1).

Don Heiman, Legislative CITO, related that he came to the State of Kansas in 1976 and retired in 2001 as Executive CITO. Mr. Heiman presented a strategic plan status report which included a review of the Legislature's replacement system design and architecture activities, the project plan, laptops for legislators, and printer replacement for legislative staff (Attachment 2). Also included in Mr. Heiman's presentation was a review of the project plan for replacing legislative staff printers (Attachment 3). A copy of the most recent Committee Report to the Legislature was provided (Attachment 4).

Legislative Research staff directed the Committee's attention to a copy of an Information Technology Projects post audit report which contained the findings, conclusions, and recommendations from an audit completed in June 2004 (Attachment 5). Staff also directed attention to a copy of the Summary of Quarterly IT Project Reports prepared by the Kansas Information Technology Office for the period of January/February/March of 2005. This report includes a summary of active projects, completed projects, recast projects, and approved projects (Attachment 6).

Don Heiman, presented a copy of the project plan for K-LISS (Kansas Legislative Information Systems Strategy) Architecture as well as a copy of the contract specifications drafted by the Revisor of Statutes Office (Attachment 7).

Afternoon Session

Dave Larson, Director of Legislative Computer Services, appeared before the Committee to answer questions pertaining to current technology projects. Mr. Larson related that one of the problems discovered by the House Electronic Committee was that some people had problems with two computers, one for their campaign issues and another for their state issues. There was a question as to how other states handle computers and Mr. Larson replied that most other states acquired computers for all legislators, with guidelines for their use. This allows them to get a standardized computer with standardized software. The support staff knows what to expect and how to handle situations encountered. Mr. Larson related that standardization gives a lot of protection and it also lowers the costs to the State.

Janet Jones, Chief Clerk of the House of Representatives, said that the firm providing the bill drafting system and other supporting system is quite well known in the field. The new systems are scheduled to be running before the 2006 Legislative Session. She also indicated that materials about use of computers by legislators in other states would be provided to the Committee.

Next to address the Committee was Pat Saville, Secretary of the Senate.

In answer to a question from Senator Lee regarding the legislative governance structure for the Legislature's information technology projects, Don Heiman, submitted a chart showing the structure which was established under LCC Policy Statement 51 ([Attachment 8](#)).

Reviewing the Kansas Integrated Court System (KICS) was Kelly O'Brien, Judicial CITO. In his presentation, Mr. O'Brien stated that the District Courts are created by the *Kansas Constitution*. They are the trial courts of Kansas. There are magistrates, judges, and 31 judicial districts. Mr. O'Brien related that the FullCourt information technology system has been installed in 108 courthouses to date and that the implementation schedule is on time and on budget.

Friday, June 17 Morning Session

Chairman Faber call the meeting to order and recognized Denise Moore, Executive CITO. Ms. Moore reviewed the Quarterly Project Report format changes that came about as a result of the Committee recommendations after the audit in 2004 ([Attachment 9](#)).

A complete copy of the *Summary of Quarterly IT Project Reports, January/February/March 2005*, was distributed by Ms. Moore for Committee review. This report was prepared by the Kansas Information Technology Office. Ms. Moore gave a review of current projects and explained the changes in the format which include both the internal and external costs of the current projects ([Attachment 10](#)).

Larry Kettlewell, Chief Information Security Officer, Executive Branch, addressed the Committee regarding the security program. Mr. Kettlewell related that the threat picture has changed considerably and is no longer an issue of virus writers sending programs to be disruptive, but has now turned into a criminal enterprise. The adversaries try to gather information from as many vulnerable computers as possible and to install Trojan programs that allow the computers to be controlled remotely. This is used for the theft of personal data, credit card information, denial of personal service, and in some cases extortion. The National Infrastructure Security Coordination

Center is working worldwide to neutralize those who send and control Trojans used in these attacks (Attachment 11). Mr. Kettlewell submitted a report on *IT Security Investment Proposal Status* for Committee review (Attachment 12). He indicated that six full-time employees and a budget of \$1.7 million are being used.

Secretary of Labor James Garner introduced his staff to give an update on the telephony and IVR systems upgrades as well as an update on the unemployment insurance modernization project. Jeff Lewis, the agency's Chief Information Officer, said that the Department of Labor currently operates three Call Centers that allow the citizens of Kansas to request unemployment insurance benefits. He also reported that the current project will upgrade certain components of the telephony and IVR infrastructure that are currently failing. The estimated cost is \$926,000 with a start date of August 1, 2005 (Attachment 13).

Next, Mr. Lewis reviewed the Unemployment Insurance Modernization Project (Attachment 14). In FY 2003, the current system processed 198,630 initial claims and maintained continued claims on 1,559,286, with benefit payments totaling \$375,460,397 processed. The project is intended to replace an aging system with a \$21 million application. A needs assessment and feasibility analysis was completed under contract with MTG Consulting in April 2004. Two subsequent contractors have received awards for the project as of March 8, 2005: MAXIMUS contract of \$1,732,000 and BearingPoint contract for \$2,638,525. To date, BearingPoint has not provided acceptable deliverables, namely, the project schedule and documentation standards. The agency is attempting to resolve the situation through negotiations with BearingPoint, according to Mr. Lewis.

Next to address the Committee was Representative Jim Morrison, who distributed five handouts supplied by Janet Jones, with the first being the *Agreement Regarding Use of Laptop Computer* that he hoped would be reviewed and considered at the next meeting (Attachment 15). The second item was a recommendation for rules regarding Committees and how to implement technology (Attachment 16). The third item was a laptop use policy (Attachment 17). The last document was a policy on use of personal computers by legislators and authorized personnel (Attachment 18). Representative Morrison requested that discussion concerning these items be placed on the next meeting agenda.

A motion was made by Representative Morrison to request the LCC to make it a matter of policy that before the Senate Ways and Means Committee or the House Appropriations Committee take action on projects involving information technology, a review by the JCIT must be undertaken and a recommendation pursuant to KSA 46-2102(c) made available to Committees on budget estimates. Representative Lane made a second to the motion. Motion adopted.

Meeting was adjourned, with the next meeting tentatively scheduled for July 14-15, 2005, pending approval for reimbursement of costs.

Prepared by Carol Doel
Edited by Julian Efirid

Approved by Committee on:

July 15, 2005
(date)