

**2022 COMMITTEE RULES**  
**HOUSE CORRECTIONS AND JUVENILE JUSTICE COMMITTEE**

- 1.) A simple majority of the 12 member committee, or seven members, shall constitute a quorum for the conduct of Committee business. A quorum will include those members personally attending the Committee meeting and those attending through audio-video technology (Webex).
- 2.) The Chair may allow committee members to appear in person or hold a committee meeting by live audio-video (Webex) conference.
- 3.) The Chair may allow for testimony to be taken by live audio-video conference through Webex. If the Chair allows for live audio-video testimony, the privilege shall be extended to any conferee appearing before the committee.
- 4.) Members participating in a meeting via audio-video conferencing (Webex) must do so without any other member, registered lobbyist or executive branch employee in their presence or in contemporaneous communication with that member.
- 5.) There shall be no recording in the committee room or of a live audio- video conference of the committee-- audibly, photographically or otherwise - of committee voting except by the committee secretary.
- 6.) House Rules shall govern the conduct of committee business unless otherwise stated within Committee Rules.
- 7.) The Chair shall determine the Committee agenda, the order of business and adjournment of Committee meetings.
- 8.) Upon motion, second and 2/3 vote of the committee, any bill assigned to the committee shall be scheduled for hearing.
- 9.) The Chair may allocate or otherwise limit the amount of time for testimony by any person in the interest of fairness to conferees and to limit testimony that is cumulative in nature.
- 10.) Committee members will be recognized by the Chair prior to addressing any conferee.
- 11.) Questions by Committee members of a conferee may be limited to a specific amount of time, when necessary, in the interest of conserving time and in fairness to the conferees and other Committee members. Questions shall be limited to the subject matter before the Committee that appears on the agenda for the day unless the Chair grants leave to inquire about matters not upon the agenda for the day.
- 12.) Committee members shall not be approached during a Committee hearing or deliberations by anyone other than fellow legislators or legislative staff.

- 13.) Committee action on any bill or resolution shall only be upon announcement by the Chair that the bill or resolution is ready for Committee consideration and action with public announcement of the intent to take final action at least 24 hours in advance unless the committee unanimously agrees to waive the provision for notice.
- 14.) When the Chairman announces a bill is ready for final consideration, members may offer amendment(s) to the bill and the committee may discuss the bill. When the Chairman is satisfied members have had the opportunity to comment and offer amendments the Chairman will call for a motion to either report the bill favorably or without recommendation.
- 15.) When a bill has the contents of the original bill completely removed and alternative contents are adopted in place of the original contents, the final vote on the amended bill will be delayed until the next regular meeting of the committee and shall become the first order of business at such meeting unless the committee unanimously agrees to proceed immediately.
- 16.) A motion requires a second to be in order.
- 17.) A substitute motion is in order once made and seconded, but no additional substitute motion shall be in order until the prior substitute motion is disposed of.
- 18.) Amendments to motions are in order only upon consent of the member making the original motion and the member who seconded the original motion.
- 19.) A motion that the Committee reports a bill or resolution unfavorably for passage is not in order.
- 20.) No member shall vote on any question before the committee unless such member is in the Statehouse when casting his or her vote and must comply with Rule 21.
- 21.) The vote of Committee members shall be by voice vote unless members are participating through audio-video conferencing, if so, votes will be by roll call method. If all members are personally appearing in committee and the Chair is in doubt about the outcome of the vote, the Chair may call for a showing of hands. Committee members may ask that their vote be recorded in the minutes of the Committee. Such requests shall be recorded as “Aye,” “Nay” or “Present but not voting.”
- 22.) Requests for bill introductions shall be the first order of business for each committee meeting until the last day for the committee to request bill drafts as indicated in the House Rules. The person making the request shall state for the minutes of the committee such person’s name, a short description of the bill, the RS number and the name of the individual or organization on behalf of which the bill is being requested, if any. To be considered, a request must have previously been assigned an RS number by the Office of Revisor of Statutes. Requests for bill introductions shall be deemed accepted as offered unless there is objection by a committee member. Upon objection, a vote of the committee will be required to accept the request for introduction.

- 23.) All Committee members, conferees and members of the public are expected to conduct themselves with decorum and to treat all other Committee members, conferees and members of the public in a respectful and polite manner. The Chair may take such action as may be necessary to prevent insulting or disruptive behavior in the Committee room or audio-video conferencing (Webex) during hearings and deliberations.
- 24.) All sound emitting devices of every type shall be silenced when in the Committee room. Should any Committee member have a sound emitting device emit an audible sound during Committee meetings, Committee sanctions shall be imposed. Should any conferee or member of the public have a sound emitting device emit an audible sound during Committee meetings, the Chair may ask such person to leave the room.
- 25.) Committee members may be excused from attending Committee meetings by the Chair. All requests for an excused absence should be directed to either the Chair or Vice-Chair in advance of the scheduled meeting time. When a member is absent from rollcall for the daily regular session of the House, the member will be considered absent from Committee upon the same status as the regular session absence.
- 26.) In the absence of the Chair, the Vice-Chair shall serve as the Chair and shall possess and exercise all powers, duties and responsibilities of the Chair.