

Attachment: A



### Memorandum

To: Youth Service Providers

Date: February 7, 2012

From: Gary Haulmark, Acting Deputy Secretary, DBHS  
Myron Unruh, CEO, Kansas Health Solutions  
Mike Hammond, Executive Director, ACMHCK

RE: Psychiatric Residential Treatment Facility (PRTF) Screenings

Psychiatric Residential Treatment Facilities represent an important component in the array of services for some youth with serious emotional/behavioral health disorders (SED). We urge you to contact your local Community Mental Health Center (CMHC) at any time you believe residential treatment may be necessary. The CMHC will conduct a screen to assess the youth and determine the least restrictive services necessary to meet the youth's individual needs.

SRS and Kansas Health Solutions expect CMHCs to conduct screens timely. A PRTF Initial or Extension screen must be completed within seven (7) calendar days from the screen request. A PRTF Initial – Emergency Exception Screen must be completed within 48 hours of the screen request. Stakeholders may file a grievance with Kansas Health Solutions by calling 866.547.0222 if screens are not provided within the standard timeframe.

We appreciate the work that you do on behalf of children with mental illness!

Thank you.

Gary Haulmark, Acting Deputy Secretary  
Department of SRS, DBHS

Myron Unruh, CEO  
Kansas Health Solutions

Mike Hammond, Executive Director  
Association of CMHCs of Kansas, Inc.